

**SEATTLE CHINATOWN)INTERNATIONAL DISTRICT PRESERVATION  
AND DEVELOPMENT AUTHORITY  
King County, Washington  
January 1, 1992 Through December 31, 1992**

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**Schedule Of Findings**

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1. All Costs Reimbursed By Federal Grants Must Be Properly Supported By Appropriate Documentation

During 1992, the City of Seattle provided Community Development Block Grant funds to the authority for costs incurred under the Program Planning Eighth and Dearborn program.

On October 3, 1992, the authority submitted contractor's Invoice No. 1 in the amount of \$21,133 to the City of Seattle Department of Housing and Human Services for costs incurred under this program. The authority obtained reimbursement for the amount claimed. However, only \$20,382 of these costs were actually supported by appropriate documentation. This resulted in questioned costs of \$751.

U.S. Office of Management and Budget Circular A-87, *Cost Principles for State and Local Governments*, requires that all costs claimed on federal grant projects be adequately supported by vendor invoices or other appropriate documentation.

This condition was an isolated instance whereby the costs claimed per the contractor's invoice was not agreed to the amount claimed per the cash disbursement form.

We recommend the authority ensure federal expenditures are traced to appropriate supporting documentation prior to submission of claim for reimbursement.

We further recommend the authority confer with the City of Seattle regarding the disposition of this questioned cost.